



**CRITERION 6**

**6.2.3**

**Implementation of e-governance in  
areas of operation**

**Additional Document**



  
PRINCIPAL  
Agnihotri College of Pharmacy  
WARDHA

## **ADMINISTRATION**

Administration and Academic Monitoring by e-Time Track Lite Software, the institute's College Administration & Information Management System (CAIMS) assists in keeping service records of all employees, including service books, promotion records, seniority, and total payments as well as provident fund records.

## **FINANCE AND ACCOUNTS**

Finance and accounting functions are clearly defined, and correct accounting standards are scrupulously followed, with each financial transaction being recorded utilizing an e-governance framework. This has aided in the organization of money, projects, consultancy income, contributions, staff salaries, and various purchases, as well as the payment of various utility bills and taxes.

## **STUDENT ADMISSION AND SUPPORT**

Students who wish to enrol in the institute's UG and PG programmes must first register on the institute's ERP software system before submitting a formal application. The information gathered during this process is then utilised to create a merit list and admission list for qualified candidates, as well as to pay the required fees online. Students use the OPAC system to evaluate books in the library.

## **EXAMINATION**

The institute contains well-defined modules Ion-Cudos for collecting data related to continuous evaluation marks, such as internal sessional examinations, assignments, activities, and end-of-semester marks, question paper collection, and attainment evaluation.